

Position	<b>Accounts Executive</b>
Experience	2+ years
Qualification	B.Com / M.Com / Inter CA
Job Profile	<ul style="list-style-type: none"><li>• <b>Must have knowledge of Day to Day accounting entries such as Journal Voucher, Receipt Voucher, Payment Voucher, Credit Note, Debit Note etc.</b></li><li>• Can be able to prepare Cash Flow and Bank Reconciliation Statement on daily basis.</li><li>• Must have knowledge of TDS and TDS return filling.</li><li>• Must have knowledge of GST and GST return Filling.</li><li>• <b>Can be able to handle project independently till Finalization of Accounts.</b></li><li>• Must have good knowledge of Excel and ERP.</li><li>• Work experience in Far Vision (ERP) is preferable.</li><li>• Work experience in Real Estate Company is preferable.</li></ul>
Location	Ahmedabad