

Position	Estate Manager
Experience	5+ years
Qualification	Any Graduate
Job Profile	<ul style="list-style-type: none"> • To ensure that the estate is well maintained and managed. • Should be polite in nature and good in communication, • Should have knowledge of basic civil work methodologies, • Should be able to coordinate with HO regarding any concern and day to day working, • Should be able to document, follow up and close any complaint raised by the member, • Identify the priority on the nature of the problem, • To oversee the security arrangement and housekeeping activities, • Should be able to handle the activities during the common events and festivals.
Location	Ahmedabad