

Position	IR Executive
Experience	5+ years
Qualification	Any Graduate
Job Profile	<ul style="list-style-type: none"> • Calculation of payrolls • Maintain all the musters and registers under the various legislations, • Prepare MIS related to PF, ESIC , Processing of Claims and other IR requirement, • Handle worker grievance , • Report to the department section head for absentism and replacement of workers, • Manage records of the contract workers.
Location	Ahmedabad